

**228th ACS NATIONAL MEETING
DIVISION OF CHEMICAL HEALTH AND SAFETY
EXECUTIVE COMMITTEE MEETING**

MEETING MINUTES

April 6, 2008

**Combined Open and Executive Session
Marriott Convention Center
New Orleans, LA**

The following Executive Committee members attended all or part of the meeting: Erik Talley (Chair), Neal Langerman, Kathy Benedict, Harry Elston, Ken Fivizzani, Robert Hill, Russ Phifer, Doug Walters, George Wahl, Kim Jeskie, Pat Schumann, Debbie Decker, Stefan Wawzyniecki, Pat Ceas.

Erik Talley, Chair of the Division, called the meeting to order at 8:40 A.M. on April 6, 2008. Erik welcomed the Committee to New Orleans, and suggested everyone spread the news that New Orleans has largely recovered from Hurricane Katrina, while much still needs to be done. Overall meeting attendance is reportedly in the 15,000 range.

I. APPROVAL OF THE MINUTES

CHAS08-01 – It was noted that the minutes of the previous meeting were previously APPROVED by email.

II. OFFICERS' REPORTS

Chair: Erik Talley

Erik's report was provided electronically, but he made a few announcements. Barbara Foster was nominated for the Healthy Kids Award. There was apparently a great deal of competition for the award, which she did not win.

Logo Shirts

The Land's End online store is nearly ready to offer the CHAS shirts for sale. Erik brought an example of the swatch. The logo can apparently be used on any Land's End clothing. Erik will be working with Larry Doemeny to finalize the design.

Webinar

Erik discussed the first Division webinar, to be presented this summer. The topic will be low-flow hoods and will be co-sponsored by C2E2. The ACS Committee on Environmental Improvement may also be interested in co-sponsoring. ACS is establishing an account for CHAS through their preferred vendor (White Lion).

Additional webinars will be planned.

OSHA Booth in Philadelphia

Neal reported that CCS will not support the booth, OSHA will not provide booth personnel, and he recommended that CHAS also not participate since they would be staffing and paying for the booth alone. The cost would exceed \$4000. The Executive Committee agreed not to get the booth.

LeadScope

Erik reported that ACS has apparently lost a lawsuit, with LeadScope being awarded \$26.5 million. LeadScope is staffed by former ACS CAS employees.

NERM

The organizer of the Northeast Regional Meeting has asked the Division to provide sponsorship. Following discussion, Russ provided the following MOTION:

When the Division receives a request for funding/sponsorship from a Regional Meeting organizer, the Division will, if volunteers are available, provide promotion, technical programming and for-fee workshops at the meeting, but is unable to provide funding due to budget constraints. If the Regional Meeting agrees to provide rooms, registration, and any necessary audio/visual equipment, then the Division will pay the Regional Meeting 10% of the profits for all for-fee workshops presented. (Note: Russ will contact Ralph regarding this particular meeting, since indications are that the RM is not intending to provide rooms or handle registration for workshops).

Secretary: Ralph Stuart

Due to Ralph's absence, Russ Phifer served as temporary Secretary for the meeting. Ralph submitted a written report.

Treasurer: Neal Langerman

Neal presented a written report, and also provided the following summary of the 2007 balance sheet:

Estimated income:	\$71,350
Estimated expenses:	\$72,650
Operating loss:	- \$1,300

The balance sheet, as of December 31, 2007, showed total assets of \$113,408.46. Neal noted there is a slight decline in investment value, but that this does not appear to be a significant concern at this time. As of March 18, 2008, total liabilities and equity was \$107,330.

Neal noted that members of the Division can opt-out of the hard copy of CHAS Journal. According to Harry, less than 100 members have opted out.

Chair-Elect: Russ Phifer

Russ discussed the 2008-2009 Regional Meetings. He is asking for volunteers who are interested in getting involved with programming at any of the listed Regional Meetings.

Volunteers currently include:

Ralph - NERM

Russ, Neal - SERMACS 2009

Russ noted he is serving as Chair of the Committee on Chemical Safety this year, and is exploring opportunities for the Division and Committee to work together on various initiatives. These include the Alliances that ACS has established with OSHA (Process Safety Alliance) and EPA (School Chemical Cleanout Campaign).

Past Chair: Barbara Foster

While Barbara was not able to attend the meeting, she submitted the following nominations for the 2008 election:

Treasurer- Neal Langerman

Chair-Elect (2010 Chair) - Stefan Wawzyniecki

Councilor (2009-2011 term) - Kathy Benedict.

Harry Elston was nominated for a Councilor position from the floor.

CHAS 08-02- Doug MOVED that the slate of nominees be accepted. The MOTION was approved. Logistics of the election will be discussed at the next conference call, in May.

III. COUNCILOR REPORTS: Kathy Benedict

A written report was provided; Kathy noted there are three Petitions up for consideration in Council. Kathy briefly described the issues, none of which are expected to have a significant impact on the Division. The Petitions are 1) Election Procedures for President-Elect and District Director; 2) Membership Categories and Requirements; 3) and Society Affiliate dues. There was some discussion regarding allocation procedures and the level of benefit the Division receives for member attendance at meetings.

IV. JOURNAL OF CHEMICAL HEALTH & SAFETY: Harry Elston

Harry discussed the status of 2008 future issues. He noted there is a gradually declining pipeline of articles. Currently, the journal is filled with articles through the January/February 2009 issue. There will be two dedicated issues in 2008 - July/August will be dedicated to beryllium safety; the November/December issue will be dedicated to various aspects of bio-monitoring.

Harry discussed submissions he receives from abroad; there is an approximate 95% rejection rate, due largely to language barriers. He noted when he receives an article with apparently valid data, he frequently rewrites the paper in English.

Harry would like to offer articles from Volumes 1-5 of the Journal online. He is going to scan at least the articles, and possibly the columns, from these issues and make them available on the Division website.

V. MEMBER-AT-LARGE REPORTS: Ken Fivizzani

No report.

VI. COMMITTEE REPORTS

A) Awards (Doug Walters)

**2008 Howard Fawcett Award
Chemical Safety Board, Washington, DC**

**2008 Tillmanns-Skolnick Award
Stefan Wawzyniecki**

**2008 CHAS College/University Award
University of Connecticut**

Doug reminded everyone to consider potential nominees for 2009. Neal noted that the Chemical Safety Board is not allowed to receive money for the Fawcett Award. The Awards Symposium will be held on Monday, August 18. Doug also mentioned there have been no recent nominees for CHAS Fellows.

B) Long Range Planning (Larry Doemeny)

While Larry was unable to attend the meeting due to travel difficulties, a written report was submitted. Highlights include the development and implementation of the Division Brand, Logo and Tag line. Most of the discussion on this issue was completed during conference calls over the past year.

C) Program (Debbie Decker, Stefan Wawzyniecki)

The division Programming Luncheon will be held in the Convention Center, Room 336 at noon on Monday, April 7.

There are 14 papers scheduled for the New Orleans meeting, including joint programming with AiChE. For Philadelphia, there are currently a total of 3 symposia scheduled.

Discussion followed on the general problem of programming at National

Meetings. This is not just a CHAS issue; all technical Divisions are faced with declining attendance at programming. Erik presented the various options we have considered during our conference calls. These options include scheduling only at one meeting per year, attempting to focus on specific meeting locations on a case-by-case basis, using webinars to supplement programming, and reducing the number of days we attempt to program at national meetings. One concern is the fact that symposium papers are the primary source of articles for the Journal. **It was agreed that those with contacts at other organizations with similar agendas to CHAS will provide Harry Elston with those names (ACTION ITEM). A member survey will determine what other organizations our members belong to where technical programming may be of interest.**

ACTION ITEM: Kim Jeskie will initiate a member survey to carefully determine interest in programming at the Salt Lake City meeting in Spring 2009.

ACTION ITEM: Erik, Neal, Harry, Stefan, Deb, Kim have been appointed as a sub-group to develop a specific policy on future programming.

D) AIHA Liaison - Doug Walters

Doug noted the upcoming AIHA meetings in Minneapolis, Toronto and Denver.

E) Training and Workshops (Russ Phifer)

Russ reported there were 3 attendees for the Lab Waste Management course on Friday and 5 attendees for the Chemical Hygiene Officer workshop on Saturday.

ACTION ITEM: Russ will identify a contact within the Office of Continuing Education in order for Erik to send a letter regarding the Laboratory Safety Short Course offered by ACS. The presenters are not members of the Division, and the consensus is that ACS should not be competing with the Division with this course. Erik will send a letter.

F) Social (Pat Schumann)

Pat had evaluated the idea of having a reception in New Orleans, but there were concerns about possible attendance. Russ discussed the Wine & Cheese Reception in Philadelphia. Additional sponsors are being sought, and volunteers will be needed. We are hoping to see Elaine Segal at the Philadelphia meeting to help.

G) Membership (Kim Jeskie)

Kim is doing followup on members who resign from Division, getting feedback on their reasons for leaving. She provided a few actual comments from these former members. Approximately half of these former members indicate they resigned due to cost. One additional concern is the possible council action on

affiliate member costs, since a number of our members are affiliates. Kim asked the Executive Committee to help identify additional surveys we might conduct. Kim noted we are currently at approximately 1372 members, which represents a drop of about 100 from this time last year.

H) Web Page Administrator (Kathy Benedict)

Kathy is working on new formatting for the website, which is located at <http://www.dchas.org>.

I) CCS Liaison (Bob Hill)

At it's last meeting in Boston, CCS voted to change it's meeting time to Sunday afternoon. CCS is now representing ACS on two government agency alliances - a Process Safety Alliance with OSHA, and the School Chemical Cleanout Campaign with EPA. The American Biological Association wants an alliance with CHAS. There are a number of projects in various states of readiness, including an ACS Safety Video series, the 3rd Edition of Chemical Safety Manual for Small Chemical Businesses, and a list of chemicals which should not be used in secondary schools.

CCS has a new staff liaison - Marta Gmurczyk.

VII. NEW BUSINESS:

There was no new business.

The meeting was adjourned at 11:45 A.M.

Meeting minutes prepared and submitted by Russ Phifer.