

**230<sup>th</sup> ACS NATIONAL MEETING AND EXPOSITION  
DIVISION OF CHEMICAL HEALTH AND SAFETY  
EXECUTIVE COMMITTEE MEETING  
AND ANNUAL BUSINESS MEETING**

**MEETING MINUTES**

**Sunday, August 28, 2005**

**Renaissance Washington  
Central Ballroom  
Washington, DC**

**The following Executive Committee members attended all or part of the meeting:  
Kathy Benedict, Debbie Decker, Harry Elston, Ken Fivizzani, Barbara Foster, Jim Kapin,  
Neal Langerman, John Palmer, Russ Phifer, Eileen Segal, Erik Talley, George Wahl, Doug  
Walters, Stefan Wawzyniecki, and Frankie Wood-Black.**

**Guests in attendance: Dennis Hendershot, James Kaufman, and Steve Sichak, ACS  
Councilor**

Russ Phifer, Chair of the Division, called the meeting to order at 8:10 AM on August 28, 2005 and introduced the guest in attendance.

**I. APPROVAL OF THE MINUTES**

**CHAS07-2005 – The Committee VOTED unanimously to approve the minutes of  
the March 13, 2005 San Diego meeting, as revised.**

**II. OFFICERS' REPORTS**

**Chair: Russ Phifer**

Russ discussed his ongoing efforts to conduct workshops at Regional Meetings. He announced that Tamiko Bryant has resigned as RM Coordinator. Neal is working on a technical session for the NORM, to be held June 2006 in Reno, NV.

Russ announced that he has applied for two Innovative Funding grants this year:

- 1) Mentoring Program
- 2) Speakers Bureau Program

To date, he has received no notification of grant funding for these projects. The ACS has increased the Innovative Funding grants to \$12K this year. Jim Kaufman discussed the Speakers Bureau Program details. He is currently working on an application and selection process for prospective speakers. All speaker expenses would be paid. Kaufman asked

Dennis Hendershot if there would be interest within his organization in a Safety Speakers Bureau.

Russ discussed the term limit of the position of CHAS Chair, suggesting a two or three-year term. Neal, Jim Kapin, and Russ will form a subcommittee to evaluate this situation and discuss how we could accomplish a term change. Members asked about the term limit policies of other divisions.

Russ mentioned the possibility of cosponsoring all programming with TOX and ENV. Also mentioned was the creation of a joint programming committee. Kapin suggested that whoever attends the P2C2 should work on this collaboration.

Jim Kaufman volunteered to act as historian/archivist for the division.

**CHAS08-2005 – The Committee VOTED unanimously to appoint James Kaufman as the Division Archivist, to be assisted by Eileen Segal.**

Members are encouraged to send all significant documents and items of an historic nature to Jim Kaufman.

**Secretary: Barbara Foster**

Barbara discussed the Chemluminary Nomination Form that she completed and submitted in a timely manner to the ACS. Due to the actions of the ACS (misfiling the report), the division was not considered for a Chemluminary Award this year.

The ACS Technical Division Annual Report Reviewer's Form revealed that the division received high marks in nearly all categories. Of concern was the frequency of the updates of the Web site. Neal reported that DivCHAS was one of four divisions that received no risk notations in the reviews of their annual reports.

We currently have 1708 members in the division. Committee members discussed the 2005 election results and the future of electronic voting.

Barbara distributed CDs that were provided by John Palassis, CIH, Education and Information Division at the CDC NIOSH in Cincinnati, OH.

Russ and Barbara are scheduled to conduct several workshops at the SESW Regional Meeting, to be held in November in Memphis, TN.

<http://www.chem.memphis.edu/acs/seswrn.html>

**Treasurer: Erik Talley**

Erik discussed the 2006 budget and membership costs for the journal (noting that costs have decreased in the past two years). He encouraged members to review page 25 of the Agenda Book, noting the appropriations for expenses.

Doug will provide Erik with more accurate figures for pins, awards, and plaques, suggesting \$750 as a reasonable budget figure.

Jim Kaufman mentioned that there might be funding considerations for archival maintenance purposes.

**CHAS09-2005- The Committee VOTED unanimously to approve the 2006 budget as submitted.**

Russ appointed an Audit committee, Palmer and Kapin, to audit the CHAS books.

**Chair-Elect: Jim Kapin**

Jim Kapin announced that he plans to implement his Strategic Plan in Atlanta. Numeric indicators will be tracked from meeting to meeting. Kapin will send out a calendar to committee members within two weeks. He will organize three technical sessions for the 2006 Western Regional Meeting, to be held in January 2006 in Anaheim, CA. One symposium will be called "Fundamentals of Lab Safety" and will be comprised of six to eight talks, which will be 30-45 minutes in length. Kapin plans to use local contacts to solicit speakers for this symposium. He plans to offer a full slate of workshops and will be working with Russ to coordinate this RM participation. The WRM coordinators have asked for CHAS financial support for registration of the speakers (~\$90 each for ~10 speakers).

**CHAS10-2005 – The Committee VOTED unanimously to authorize up to \$500 allocated directly to the WRM organizers and to be used specifically to pay for ½ of the registration costs for CHAS speakers at the 2006 Western Regional Meeting.**

Kapin discussed several important meetings that will be held from October 7-9 in Baltimore, MD. The Program Planning and Coordinating Conference (P2C2) will be one of several meetings (Divisional Summit, Long Range Programming Planning Meeting, and Regional Activities Coordination Team). The ACS will fund travel for one person for each of the meetings. Russ will attend the Divisional Summit and REACT meetings, Stefan will attend the P2C2, and Debbie Decker will attend the Long Range Programming Planning meeting. Russ, Stefan, and Debbie should send an email to Erik with details on actual costs that CHAS will incur due to their attendance at these meetings.

Jim Kapin asked members to consider ways to encourage the ENVR & TOX Divisions to work with CHAS on joint programming.

Kathy mentioned that the minimum number of persons for the program luncheon is 35. She encouraged members to invite other interested persons to attend this luncheon.

**Immediate Past-Chair: Neal Langerman**

Neal encouraged all members to attend the Presidential symposium, "The Future of Chemical Plant Security: Where Will We Be in 2015?" to be held on Monday, August 29.

Members discussed the importance of adding more members and encouraging them to attend the meetings. One suggestion was to use conference calls to meet between national meetings, using

Russ officially appointed Neal Langerman as the DAC liaison.

### **III. COUNCILORS' REPORT: George Wahl and Eileen Segal**

Eileen reported that there are no petitions up for action this time. The Board Oversight Committee is revamping the Leadership Meetings to create more leaders throughout the Society and is starting a session of Train the Trainers. The focus will be on how to recruit volunteers and the concept was supported by Budget and Finance yesterday.

### **IV. MEMBERS-AT-LARGE REPORT: Ken Fivizzani and Harry Elston**

**No report.**

### **V. COMMITTEE REPORTS**

#### **A) Awards (Doug Walters)**

Four awards will be presented at the Washington DC meeting.

#### **2005 Howard Fawcett Award**

Edward Rau  
National Institutes of Health  
Bethesda, MD

#### **2005 Tillmanns-Skolnick Award**

Russ Phifer  
WC Environmental, LLC  
West Chester, PA

#### **2005 NIOSH Collegiate Award**

MIT

University of Nevada at Reno

There were no nominees for CHAS Fellows this year.

Stefan is working with Doug Walters and Larry Gibbs to develop criteria for the collegiate award. John Palassis and the NIOSH gift will be acknowledged at the awards symposium this afternoon.

#### **B) Long Range Planning (Eileen Segal for Larry Doemeny)**

Eileen discussed the recent proposed by-law changes. Larry, Eileen, Barbara, Neal, Erik, and Russ will work on the by-law changes so that the Executive Committee can approve them before the next meeting via email. Barbara will send Larry Doemeny's email to Eileen, Neal, Erik, and Russ.

#### **C) Membership (Catherine Thomas)**

Neal will contact Cathy Thomas to discuss her role as Membership Chair.

#### **D) Nominations (Neal Langerman)**

Jim Kaufman nominated Paige Oxley at Lake Michigan College to serve as Secretary. He will contact her to determine if she would be interested in being appointed Secretary by special election by the Division Chair.

**E) Program (Debbie Decker)**

Debbie discussed the Atlanta meeting symposia. She will contact Tamiko Bryant regarding her symposium. The Program Lunch will be held at the Renaissance North Ballroom at 11:45PM on Tuesday, August 29.

Members discussed the "Ask Dr. Safety" SciMix session.

Neal is working with a French chemical company to conduct a symposium in San Francisco.

Ralph should post historic CHAS poster info on our Web site.

**F) Publications (Eileen)**

Dennis discussed the AIChE online newsletter. He expressed an interest to formalize the relationship between AIChE and CHAS. He reminded the group of the newsletter collaboration.

If anyone wishes to contribute an article to the joint newsletter, you should submit your article to Sam West, [aswest@att.net](mailto:aswest@att.net).

**G) Public Relations/Press Communications (Wayne Brown)**

No report.

**H) Regional Meetings (Russ Phifer)**

Russ discussed the various upcoming Regional Meetings. Contact Russ if you are willing to host a RM, listed on page 56 of the Agenda Book.

**I) Regulatory and Public Affairs**

No report.

**J) Social (John Palmer)**

Russ asked John to work with Bob Hill to plan a social at the Atlanta meeting, to be held on Monday evening, from 5:00-6:30PM.

**K) Training and Workshops (Russ Phifer)**

Russ plans to spend the \$200 allocation for workshop promotion to advertise our workshops. He reported that he has again asked the ACS to defer the A/V costs that are typically associated with workshops.

**L) Web Page Administrator**

No report.

**VI. ONGOING BUSINESS:**

**A) Chemical Health & Safety Editor's Report (Harry Elston)**

Harry reported on a complaint that was lodged by a researcher regarding a paper that was published in 12(1). An investigation is ongoing and may take two months to complete.

**B) Proposal to Change the Name of the Journal (Russ Phifer)**

**CHAS11-2005 – The Committee VOTED to change the name from “Chemical Health & Safety”, to “Chemical Health & Safety” and add “The Journal of the Division of CHAS”, as a subtitle in smaller font.**

In favor: 3

Opposed: 7

**MOTION DENIED.**

**CHAS12-2005 – The Committee VOTED to change the name from “Chemical Health & Safety”, to “The Journal of Chemical Health & Safety.”**

In favor: 11

Opposed: 1

Abstentions: 2

**MOTION CARRIED.**

**C) Extension of Dr. Elston’s Editorship (Russ Phifer)**

**CHAS13-2005 – The Committee VOTED unanimously to extend Dr. Elston’s contract as Editor of “The Journal of Chemical Health & Safety” to December 2006.**

**VII. NEW BUSINESS**

**A) Division Sponsored Speakers**

ACS has approved a one-day rate of \$75 for nonmembers (speakers) at ACS national meetings. Program chairs will deal with speakers on a case-by-case basis.

**VIII. LIAISON REPORTS**

A) Dennis Hendershot discussed the AIChE spring meeting.

B) Doug Walters discussed the May 2006 AIHA meeting, to be held in Chicago, IL.

Doug suggested that we might solicit volunteers to create a game, “Jeopardy”, which will incorporate chemical health and safety questions and will be played at an ACS national meeting social event.

C) Russ discussed Bob Alaimo’s NRCC Report. Bob Alaimo has indicated that he is particularly interested in the committee member response to Items #1 and #6 in his report, which was distributed at the meeting. Please send all comments to Bob Alaimo at [Alaimo@starstream.net](mailto:Alaimo@starstream.net).

The meeting was adjourned at 11:17 A.M.

*Meeting minutes prepared and submitted by Barbara L. Foster.*

**AMERICAN CHEMICAL SOCIETY  
DIVISION OF CHEMICAL HEALTH & SAFETY  
230<sup>th</sup> ACS NATIONAL MEETING AND EXPOSITION  
Washington, DC**

**August 28, 2005**

**ACTION ITEMS**

<b>ITEM NUMBER</b>	<b>ASSIGNED ACTION</b>	<b>BY WHOM</b>
<b>1</b>	Technical session for the NORM, to be held in June 2006 in Reno, NV.	<b>Neal Langerman</b>
<b>2</b>	Division Speakers Bureau - Work on an application and selection process for prospective speakers.	<b>Jim Kaufman</b>
<b>3</b>	Form a subcommittee to evaluate the division chair term limits and discuss how we could accomplish a term change.	<b>Neal Langerman, Jim Kapin, and Russ Phifer</b>
<b>4</b>	Send all significant documents and items of an historic nature to Jim Kaufman.	<b>All members</b>
<b>5</b>	Provide Erik with more accurate figures for pins, awards, and plaques.	<b>Doug Walters</b>
<b>6</b>	Russ appointed an Audit committee, Palmer and Kapin, to audit the CHAS books.	<b>John Palmer and Jim Kapin</b>
<b>7</b>	Russ, Stefan, and Debbie should send an email to Erik with details on actual costs that CHAS will incur due to their attendance at P2C2, REACT, Long Range Programming Planning, and Divisional Summit.	<b>Russ Phifer, Stefan Wawzyniecki, and Debbie Decker</b>
<b>8</b>	Consider ways to encourage the ENVR & TOXI Divisions to work with CHAS on joint programming.	<b>All members</b>
<b>9</b>	Larry, Eileen, Barbara, Neal, Erik, and Russ will work on the by-law changes so that the Executive Committee can approve them before the next meeting via email.	<b>Larry Doemeny, Barbara Foster, Neal Langerman, Eileen Segal, Erik Talley, and Russ Phifer</b>
<b>10</b>	Barbara will send Larry Doemeny's email to Eileen, Neal, Erik, and Russ.	<b>Barbara Foster</b>
<b>11</b>	Neal will contact Cathy Thomas to discuss her role as Membership Chair. Jim Kaufman will contact Paige Oxley to determine if she would be interested in being appointed Secretary by special election by the Division Chair.	<b>Neal Langerman and Jim Kaufman</b>

<b>12</b>	Contact Tamiko Bryant regarding her Atlanta symposium.	<b>Debbie Decker</b>
<b>13</b>	Ralph should post historic CHAS poster info on our Web site.	<b>Ralph Stuart</b>
<b>14</b>	If anyone wishes to contribute an article to the joint newsletter, you should submit your article to Sam West, <a href="mailto:aswest@att.net">aswest@att.net</a> .	<b>All members</b>
<b>15</b>	Plan an Atlanta social, to be held on Monday evening, from 5:00-6:30PM.	<b>John Palmer and Bob Hill</b>
<b>16</b>	Please send all comments regarding Items#1 and #6 in Bob Alaimo's NRCC Report to Bob Alaimo at <a href="mailto:Alaimo@starstream.net">Alaimo@starstream.net</a> .	<b>All members</b>