

**229<sup>th</sup> ACS NATIONAL MEETING AND EXPOSITION  
DIVISION OF CHEMICAL HEALTH AND SAFETY  
EXECUTIVE COMMITTEE MEETING**

**MEETING MINUTES**

**Sunday, March 13, 2005**

**San Diego Marriott Hotel and Marina  
Marriott Hall 2  
San Diego, CA**

**The following Executive Committee members attended all or part of the meeting:  
Robert Alaimo, Tamiko Bryant, Debbie Decker, Laurence Doemeny, Harry Elston, Ken  
Fivizzani, Barbara Foster, Ruth Hathaway, Dennis Hendershot, Robert Hill, Jim Kapin,  
Neal Langerman, Sung Moon, Russ Phifer, Eileen Segal, Erik Talley, George Wahl, Stefan  
Wawzyniecki, and Frankie Wood-Black.**

**Guests in attendance:**

**Steve Sichak, ACS Councilor**

**Will Polik, CPT Vice Chair and Cathy Nelson, CPT Secretary**

Russ Phifer, Chair of the Division, called the meeting to order at 8:15 AM on March 13, 2005 and introduced the guests in attendance.

**I. APPROVAL OF THE MINUTES**

**CHAS01-2005 – The Committee VOTED unanimously to approve the minutes of  
the August 22, 2004 meeting, as submitted.**

**II. OFFICERS' REPORTS**

**Chair: Russ Phifer**

Russ deferred to Bob Hill to discuss the importance of the CPT attendance today at our meeting. Members of CPT are revising their guidelines at this time and we need to encourage them to incorporate safety into the chemistry curriculum. Every single course should have an element of safety. CPT is very receptive to this idea. Will Polik, Vice Chair of the CPT, is in charge of the revision of the guidelines. Frankie mentioned that industry feels that students are not properly trained with regard to safety. Ruth reported that the whole chemistry curriculum will be changing and that it would be in our best interest to work closely with CPT at this critical time. Bob Alaimo mentioned the need to teach students about toxicology.

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Russ reminded the members that we won the ACS ChemLuminary Award for 2003 for recognition of innovation and outstanding service to members of a Division.

Russ discussed the involvement of members of CHAS with the Organization for Prohibition of Chemical Weapons (OPCW) at the request of Tamara Nameroff, Director of ACS International Activities. We were the only division that responded to her letter, which outlined the goals of the organization and the areas of expertise that are needed. Neal mentioned that he has a significant file on chemical warfare agents.

Russ discussed Regional Meetings. Tamiko Bryant is our new Regional Meetings Coordinator. It was reported that we have experienced many problems when working with the ACS Regional Meetings contacts. Executive Committee members should contact Russ or Tamiko if you have any interest in working in a Regional Meeting. Russ suggested creating a planning committee to work on arranging a Regional Meeting.

The Mentoring program has not progressed since our request for a grant was denied. Russ will apply for a grant again this year.

**Secretary: Barbara Foster**

Barbara discussed the most current membership totals and distributed handouts on membership from the ACS. At the end of October 2004, there were 1612 Division of Chemical Health and Safety (D529) members in the following categories:

**MEMBERS**

<b>PAID</b>	<b>UNPAID</b>	<b>FREE</b>	<b>TOTAL</b>
<b>1129</b>	<b>152</b>	<b>86</b>	<b>1367</b>

**NATIONAL AFFILIATES**

<b>PAID</b>	<b>UNPAID</b>	<b>TOTAL</b>
<b>29</b>	<b>7</b>	<b>36</b>

**DIVISIONAL AFFILIATES**

<b>PAID</b>	<b>UNPAID</b>	<b>TOTAL</b>
<b>180</b>	<b>29</b>	<b>209</b>

Barbara discussed the CHAS 2004 Annual Report and Self-Nomination Report for ChemLuminary Awards for 2004 Activities, which she included in the Agenda Book. She thanked the members for their timely submissions of data for these reports.

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**Treasurer: Erik Talley**

Erik discussed the Treasurer's Annual Report. He reported that the ACS allotment has increased in the past year. Our reserves remain high and could be used to conduct a membership drive. The workshops have made money during the past year.

The CHAS officers have received a request for 2006 division dues information from the ACS. Erik moved to maintain the current dues rate. Much discussion followed on the manner of charging members for the journal and the fact that Elsevier will be increasing the cost of the journal by \$2.00 in the near future. (After conferring with Elsevier, it was learned that the cost of CH&S to members will NOT increase in 2006.)

**CHAS02-2005 - The Committee VOTED unanimously to maintain the dues at the current rate.**

**Chair-Elect: Jim Kapin**

Jim attended the ACS Division Leaders Conference and discussed his experiences at the conference. He mentioned Bill Carroll's strategic plan, "Chemistry Enterprise 2015: Where in the World Will We Be?"

Jim discussed his plan for future Executive Committee meetings and reports. He expressed concerns about assigning duties and the ability to track progress over time.

Jim will move forward to work on changing the format of the written reports between now and the DC meeting. He will prepare a calendar of key Divisional activities to inform our members, via list serve and Web site.

**CPT Guests Will Polik (Vice Chair) and Cathy Nelson (Committee Secretary)**

Will thanked the Committee for inviting him to discuss the CPT guidelines. CPT does recognize the critical importance of safety throughout the undergraduate chemistry curriculum. Currently, they address safety in their guidelines and the *Safety Education Supplement*. The CPT wishes to focus on safety awareness and risk assessment. Will discussed the 5-year reports that are submitted by chemistry departments to CPT.

Will discussed the philosophy behind these guidelines. He reminded us that CPT is not an inspection committee and does not perform site visits. Rather, CPT communicates with the chairpersons of the departments. CPT relies on the honesty and integrity of the chairs. The CPT guidelines are not prescriptive in how the department chooses to accomplish their objectives. The guidelines serve to merely define the objective and then the department has to accomplish the objective.

Will proposed an idea: Would CHAS be interested in writing a newsletter article for CPT? Regarding the development of educational materials, Will informed the members that CPT does not develop educational materials. He suggested that perhaps we would like to interact with other groups (SOCED) to develop free online safety modules that would be Web-based.

Russ encouraged the use of the ACS Committee on Chemical Safety publication, *Safety in Academic Chemistry Laboratories*, as a safety reference and that chemistry departments should

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include data on accidents in the 5-year report. George asked about the availability of funding to create safety teaching tools and safety shorts. Frankie suggested that CPT explain the “why” behind their guidelines and reiterate the importance of teaching safety in the curriculum. The Executive Committee will work closely with CPT in the revision of the guidelines to include relevant safety issues in the revised document.

**Immediate Past-Chair: Neal Langerman**

Neal expressed concern that we need to add new volunteers to serve on the Executive Committee and that we need to increase our membership numbers. Neal invited everyone to the CHAS social, to be cosponsored with the Division of Small Chemical Businesses, held Tuesday evening, 5:00-6:30 PM, at the San Diego Marriott.

Neal attended the Committee on Divisional Activities (DAC) combined open meeting for divisional officers on March 11. Significant changes in the ACS are in progress. He discussed the Nano page in the ACS Meeting Book and reported that P2C2 will move from divisional lines to multi-disciplinary lines. He reported that 2/3 of all chemistry jobs are now in pharmaceuticals and stated that this is where we should be looking for new members.

Neal reported that CCS and CHAS would review safety-related news before publishing in C&E News. AIChE member Sam West, Editor of their newsletter, has requested articles from CHAS members. Additionally, we can distribute their newsletter to our membership.

Neal recently participated in outreach at a local San Diego school. He described his very pleasant experience with the children and mentioned that he worked with ACS Outreach personnel, who sent him numerous materials in a timely manner to distribute to the children and teachers.

**III. COUNCILORS' REPORTS: George Wahl and Eileen Segal**

Council will vote on the establishment of an Ethics Committee. The charge of the committee will be the coordination of ethics-related activities of the Society.

Action will be taken on the 2006 dues escalator, i.e., to raise dues from \$123 to \$127.

Up for consideration is a petition on Election Procedures.

Council will choose two president-elect candidates from the following: Pat Confalone (DuPont), Catherine Hunt (Rohm & Haas), John Kozarich (ActivX), and Cynthia Maryanoff (Cordis Corp.).

She reported that Frankie Wood-Black is running for Director at Large and that Diane Schmidt was reelected for Director, District 2.

Eileen informed the members that the ACS Annual Reports will be due February 1, instead of February 15 in 2006.

**IV. MEMBER-AT-LARGE REPORTS: Ken Fivizzani**

Ken discussed the draft procedures to appoint a new editor for *CH&S*.

**V. COMMITTEE REPORTS**

**A) Awards (Harry Elston for Doug Walters)**

Harry announced the awards.

**2005 Howard Fawcett Chemical Health and Safety Award for outstanding contributions to the to the science, technology, education, and communication of chemical health and safety.**

**Edward Rao, NIH, Bethesda, MD**

Mr. Rao conceived, developed, organized and implemented "The Mad as a Hatter Campaign for a Mercury Free NIH", the first pollution prevention (P2) initiative covering all NIH facilities in the U.S.

**2005 Tillmanns-Skolnick Award for outstanding service to the Division  
Russell Phifer, WC Environmental, LLC, West Chester, PA.**

**2005 CHAS College/University Award given to recognize the most comprehensive laboratory safety program in higher education (undergraduate study only).**

**The award will be shared between the University of Nevada-Reno and MIT.**

(Members discussed the fact that this award was given to two institutions this year and the subsequent impact on our Division's finances. Members also discussed the possibility of funding allocations to persons who perform on-site visits to institutions who have been nominated for this CHAS award.)

Erik moved to emphasize "person" or "institution" in the current Administrative Manual, wherein we would not be permitted to have multiple recipients for an award, unless voted upon by the Executive Committee, and the Awards Chair will be directed to create a scoring scheme for site visits.

**CHAS03-2005 - The Committee VOTED to emphasize "person" or "institution" in the current Administrative Manual, wherein we would not be permitted to have multiple recipients for an award, unless voted upon by the Executive Committee, and the Awards Chair will be directed to create a scoring scheme for site visits.**

**In favor: 9**

**Opposed: 2**

**Abstained: 4**

**B) Long Range Planning (Larry Doemeny)**

Larry expressed concerns about membership and the term limits of the CHAS Chair.

Russ proposed that Larry prepare specific language on changing our by-laws to allow for a longer term for the Chair.

**C) Membership (Catherine Thomas)**

Catherine Thomas was not present at the meeting. Bob Alaimo volunteered to work with pharmaceutical companies to recruit CHAS members.

**D) Program (Debbie Decker)**

Deb discussed the symposia to be held at this meeting. She invited all members to attend the programming lunch, to be held at the San Diego Marriott, Columbia Room 2, at 11:30 AM on Monday.

**E) Publications (Eileen)**

Eileen will submit CHAS award winner information to *C&E News*.

**F) Public Relations/Press Communications (Wayne Brown)**

No report.

**G) Regional Meetings (Tamiko Bryant)**

Tamiko discussed a flyer that she distributed to the Executive Committee. She reported that she has sent advertisements to 2005 Regional Meeting chairs and program chairs. Russ announced that he will conduct a CHO Workshop at the Middle Atlantic Regional

Meeting (MARM). Tamiko wants to develop a basic form regarding equipment needs and other relevant needs at Regional Meetings. George suggested a one-half day

presentation on teaching safety for local schools during the Regional Meetings. George encouraged CHAS to form a professional relationship with the Campus Safety, Health and Environmental Management Association (CSHEMA).

**H) Regulatory and Public Affairs (Michele Sullivan)**

No report.

**I) Social (John Palmer)**

No report.

**J) Training and Workshops (Russ Phifer)**

Russ presented Lab Waste Management and Chemical Hygiene Officer workshops at the San Diego meeting. Russ reported that registrants experienced much confusion about our workshops at this meeting. Registrants were not informed of cancelled workshops and were told by ACS personnel that the Lab Safety workshop was free. George will oversee the Training and Workshops for the DC meeting, and Russ will oversee future Training and Workshops.

**K) Web Page Administrator (Ralph Stuart)**

No report.

**L) Nominations (Neal Langerman)**

Nomination for Chair-Elect: Barbara Foster

Nomination for Treasurer: Neal Langerman

Nomination for Councilor: George Wahl and Kathryn Benedict

**CHAS04-2005 – The Committee VOTED unanimously to accept this nomination slate.**

## VI. ONGOING BUSINESS:

### A) *Chemical Health & Safety* publication (Harry Elston)

Harry discussed the three new members of the Board of Editors. He reported that the journal is filled through mid-2006. All papers that are currently in the process of publication have been submitted to Elsevier for preparation of preprints. Frankie mentioned the NIH rule that states if the research is an NIH supported endeavor; it must be made available to the public, free of charge, within 12 months. Some discussion followed concerning the NIH rule.

The proposal to change the name of *Chemical Health & Safety* to the *Journal of Chemical Health & Safety* was tabled until the Washington, DC meeting.

Harry moved that the current term limits that are outlined in the Administrative Manual for members of the Board of Editors be abolished and that the members should serve at the pleasure of the Editor.

**CHAS05-2005 – The Committee VOTED unanimously that the term limits that are outlined in the Administrative Manual for the members of the Board of Editors be abolished and that the members serve at the pleasure of the Editor.**

B) Ken discussed the continuity of business in the event of the absence of the Editor of the journal and members discussed the proposed *CH&S* Editor position description. Frankie moved that we accept these guidelines in principle and vote on the revised text at the Washington, DC meeting.

**CHAS06-2005 – The Committee VOTED unanimously that we accept these guidelines in principle and vote on the revised text at the Washington, DC meeting.**

## VII. NEW BUSINESS

Committee members should forward any suggestions for incorporating safety into the chemistry curriculum to Bob Hill. Bob will send these suggestions to Will Polik.

George discussed the proposed ACS Symposium Series Book on Teaching Safety and the meeting that he will attend on Monday with Bob Hauserman, a representative from ACS Books, Barbara Foster, and Bob Hill.

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The meeting was adjourned at 11:40 A.M.

*Meeting minutes prepared and submitted by Barbara L. Foster.*

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**ACTION ITEMS**

<b>ITEM NUMBER</b>	<b>ASSIGNED ACTION</b>	<b>BY WHOM</b>
<b>1</b>	<b>Executive Committee members should contact Russ or Tamiko if you have any interest in working in a Regional Meeting.</b>	<b>All Committee members</b>
<b>2</b>	<b>Apply for grant funding for the CHAS Mentoring Program.</b>	<b>Russ Phifer</b>
<b>3</b>	<b>Prepare a calendar of key Divisional activities to inform our members, via list serve and Web site.</b>	<b>Jim Kapin</b>
<b>4</b>	<b>Prepare specific language on changing our by-laws to allow for a longer term for the CHAS Chair.</b>	<b>Larry Doemeny</b>
<b>5</b>	<b>Submit CHAS award winner information to <i>C&amp;E News</i>.</b>	<b>Eileen Segal</b>
<b>6</b>	<b>Forward suggestions for incorporating safety into the chemistry curriculum to Bob Hill for possible inclusion in the CPT revised guidelines.</b>	<b>All Committee members</b>