

## *Timeline for Summit Follow-Up*

<i>Activity</i>	<i>Responsibility</i>	<i>Deadline</i>
1) Summit Dec 12-14 2008	ACS Staff and planning team	Completed
2) Summary Letter	Kathleen	Completed
3) Gift Cards to winners	Blake	Completed
4) Report from Jon Hockman	Jon Hockman	Completed
5) TECH executive vote to dissolve the Division	Deb Bailey	Completed
6) TECH notify and get input from Committee Chairs	Deb Bailey	Completed
7) TECH dissolution request to members approved by Legal at ACS	Mary Moore and Kathleen Thompson	Completed
8) Provide TECH SOPs to Blake for CTA spring agenda book	Michael/Deb	Completed
9) TECH membership invited to vote on dissolution via Website/ConnectTECH	Deb	6 Feb 09
10) Survey on TECH dissolution closed	Mary Moore, Deb Bailey and John Engelman	15 Feb 09
11) Teleconference to determine who will take responsibility for the following TECH activities	TECH executive board	6 Feb 09
12) Prepare one-page update for committees represented at summit (for inclusion in spring 2009 agenda books)	ACS staff	6 Feb 09
13) Review and approve one-page for committees represented at summit (for inclusion in spring 2009 agenda books)	Planning team	11 Feb 09
14) Draft complete summit report and executive summary	ACS Staff	15 Feb 09
15) Follow up with survey participants	????	????
16) Follow up with focus group volunteers	????	????
17) Correspondence with Divisions about outreach to applied chemical professional for Fall national meeting	Planning team	???? (Abstract submission deadlines around 16 Mar 09)
18) Grant reports for DAC, LSAC, CA, Equipping the 2015 Chemical Technology Workforce	Planning Team	1 Jun 09
19) Report to Board of Directors	ACS staff (planning team reviews)	Pick one: 13 Feb 09 spring meeting 4 May 09 summer meeting 10 Jul 09 fall meeting 2 Nov 09 winter meeting
20) CTA executive board conference call to discuss impact of TECH dissolution and feasibility of incorporating TECH activities into CTA	Michael	10 Feb 09
21) Forward TECH's letter to all CTA members	Michael	11 Feb 09
22) Compile summit summaries, handouts, and information for TECH executive board review at Spring 2009 meeting.	Deb Bailey and Ann Sullivan	15 Feb 09

<i>Activity</i>	<i>Responsibility</i>	<i>Deadline</i>
23) Letter to DAC along with attachments, Membership survey, comments, copy of letters in ConnectTECH, Sponsors recognition letter	Deb Bailey	28 Feb 09
24) Review and approve summit report for distribution	Planning Team	1 Mar 09
25) Summit report dissemination to ?????	Staff and Planning team	????
26) Prepare agenda for CTA/TECH joint meeting	Deb Bailey, Michael, Blake	4 Mar 09
27) CTA reviews TECH's SOPs and determines suitability to Subcommittees goals	CTA Subcommittees	22 Mar 09
28) CTA reviews activities with TECH at joint meeting	Michael	22 Mar 09
29) Present poster on summit at ACS Spring 2009 national meeting	Deb, Mike, and Mary	23 Mar 09
30) DAC notifies Council of Petition to dissolve TECH	Kathleen Thompson and DAC	25 Mar 09
31) Follow up with committees represented at the summit on what assistance they can provide	Planning team/staff	27 Apr 09
32) Follow up with MAC on promotion of ACS membership to applied chemical professional	CTA	27 Apr 09
33) Update ACS Resources brochure with information provided by other committees and divisions	Blake, with CTA review	4 May 09
34) Update CTA and technician career pages with appropriate information about technician-relevant resources	Blake	11 May 09
35) New membership guidelines go into effect		1 Jun 09
36) Council votes on petition to dissolve TECH	Council	19 Aug 09
37) CTA 45 <sup>th</sup> TECH New Look and New Focus, and Awards anniversary celebration at ACS fall 2009 national meeting		16-20 Aug 09
38) Encourage committees/divisions to reach out to technician members	??????????	???
39) Build partnerships with industry groups?	John Engelman	23 Mar 09
40) Increase # career consultants for technicians?	All	Ongoing
41) Increase continuing education offerings?	CTA, This is started	Ongoing
42) Celebrate change in membership categories?	CTA, Mary Moore, TECH	August 09
43) A "revamped" CTA, that has potential taken on these additional programs/activities from a "dissolved" TECH needs to determine if the committee and those its represents in the ACS community would be better served if the committee were housed under a different department within the ACS.	<b>CTA`</b>	
44)		

**Legend:**

TECH dissolution activity
Summit close-out activity
CTA follow up activity
Summit follow up activity