



August 13, 2008

## FINAL REPORT OF THE COMMITTEE ON CONSTITUTION AND BYLAWS

### DIVISION OF CHEMICAL TECHNICIANS OF THE AMERICAN CHEMICAL SOCIETY

Reference is made to the e-mails dated July 21 and August 6, from D. Richard Cobb, Councilor for the Division of Chemical Technicians of the American Chemical Society, writing on behalf of the Division officers, notifying Barbara Polansky, Staff Liaison to the Committee on Constitution and Bylaws (C&B), about the vote certification, final version of bylaws that were voted on by Division members, and confirmation that all bylaw requirements for voting on the proposed amendments were followed and approved by the membership. Reference is also made to the February 25, 2008 Preliminary Report of C&B, and the official bylaws of the Division dated August 30, 2006, which are no longer valid.

C&B has examined the proposed bylaw amendments, as revised, and found them to be legal and consistent with SOCIETY documents. All required and most suggested changes were adopted by the Division. C&B made additional formatting and editing changes for consistency.

C&B is available to review proposed bylaw changes before they are voted on by your members so that returning to them for another vote is avoided in those cases where the changes that are sought cannot be approved. If we can provide any additional clarification or help in amending the Division's bylaws, please contact Dr. Ray A. Dickie, at [919] 563 9617, or the Committee's Staff Liaison, Barbara Polansky, at [202] 872 4071 or [800] 227 5558, ext. 4071.

For further information, please refer to <http://www.acs.org/bulletin5> for the following and other documents: 1) *Charter, Constitution, Bylaws, and Regulations of the American Chemical Society* (Bulletin 5) and 2) *The Preparation and Amendment of Division Bylaws*, which includes language that is legal and consistent with the SOCIETY's governing documents. The Division is urged to use the guidelines in preparing amendments to its bylaws whenever they meet the Division's intentions and when reviewing Division bylaws for improved scope and clarity.

Ray A. Dickie, PhD  
2008 Chair, Committee on Constitution and Bylaws

cc: C&B Subcommittee  
Barbara F. Polansky, PMP, Staff Liaison