

Appendix

THE DIVISION OF CHEMICAL TECHNICIANS (TECH)

AMERICAN CHEMICAL SOCIETY

TECHNICIAN AFFILIATE GROUP ANNUAL NOMINATION REPORT FOR 2009

TECHNICIAN AFFILIATE GROUP'S NAME:

Western Pennsylvania Technician Affiliate Group (WPTAG)

NUMBER OF MEMBERS AS OF 12/31/2008:

80

NUMBER OF MEMBERS AS OF December 31 or previous Year

81

TAG STATUS (Check one):

ACTIVE

FORMING

INACTIVE

REPORT PREPARED BY:

POSITION:

Michael Mautino, Acting Chair

SECTION I: MEMBERSHIP PROFILE

A. List the employers of your members

Bayer MaterialScience, Clark Laboratories, CSC Corporation, Eastman Chemical , Kemira, LANXESS, Nova Chemical Neville Chemical

B. For Student Affiliates, please list the

Bidwell Training Center

colleges

C. Approximately how many of your members are also:

Members of TECH :	34
Full members of the American Chemical Society:	4
Members of the TAG only:	46
Members of other Chemical Professional Organizations (other TAGS, AIChE, etc)	

SECTION II : ADMINISTRATION

A. Of your total membership, how many Technicians are members of the

Executive committee or members of active TAG committees?
 check those offices represented on your Executive Committee:

Chair	
Chair-Elect	
Past Chair	
Secretary	
Treasurer	
Publications Editor	
Members-At-Large	
Others:	

WPTAG operates by committee; there were no elected offices in 2008

C. Please attach a list of your executive officers' names, addresses (email and mail), phone, and FAX numbers.

See list at end of this report

D. How often does your Executive Committee meet?

We met in person twice and conducted rest of business throughout the year by e-mail

E. From the list below, check those committees, which were active during 2008 and the number of members serving on each.

Members	Committee	Number of
	Awards	

	Continuing Education	<input type="checkbox"/>	
	Membership	<input type="checkbox"/>	
	Nominations & Elections	<input type="checkbox"/>	
	Programming	<input type="checkbox"/>	
	Public Relations	<input type="checkbox"/>	
	Others (please list):	5, members of the Executive Committee perform all duties	

SECTION III : ORGANIZATION

A. How often and when are your TAG elections held and when do they assume their office?

No elections held for 2008 offices

B. What percentage of your TAG membership voted in the 2008 election?

0

\$10

C. What are your TAG's annual dues?

D. Are any members exempt from these dues? If **yes**, please explain.

Yes, "Outstanding Student" award winners and 1 life-time member.

E. Are the TAG funds (check one):

<input checked="" type="checkbox"/>	Held in your own treasury
<input type="checkbox"/>	Sent directly to your Local Section
<input type="checkbox"/>	Other (Please explain):

G. Has your TAG made any changes in its By-Laws, focus or method of operations during 2008? If **yes**, please explain.

No changes to By-laws, although needed, as WPTAG is operating without elected officers.

H. What is your TAG's Mission and/or Vision Statement?

The objective of the WPTAG is to promote and broaden the knowledge of chemical technology among its members through meetings, papers, discussions, and publications; to improve the qualifications, usefulness and contributions of its members to their fields of interest, to the employers they represent, and to one another, through high standards of professional ethics, education, and attainments and to work with the ACS, and the Pittsburgh Section thereof, in fulfilling goals of mutual importance.
WPTAG hosted a "Resume Writing" workshop on May 20, 2008. A presentation

SECTION IV: ACTIVITIES

- A. To provide meeting suggestions and ideas to other TAGs, please provide information on your key meetings: dates, speakers or topics, type of meetings and estimated attendance. Please list each activity only once and in the appropriate category ie. new program, continuing education etc.

- B. Briefly describe **any new** programs or activities initiated during 2008 by your TAG. Highlight the Most Successful and the Least Successful program.

As a service to its members looking for employment, in 2008 WPTAG circulated 20 jobs announcements for employment opportunities throughout Southwestern PA. A majority of the job announcements came to WPTAG through Bidwell's placement office.

WPTAG served as the registration point of contact for chemical technicians for the Pittsburgh Local Section's February 1, 2008 "Job Searching for Chemical Technicians" workshop. In all, 30 people attend this event, held at the Bidwell Training Center.

- C. Briefly describe any continuing education activities, such as special symposia, workshops or TAG generated courses that took place in 2008.

WPTAG hosted a "Resume Writing" workshop on May 20, 2008. A presentation on resume preparation was made by Bayer Human Resources' representative Duane Kelly. Seven members attended the event.

On June 25, WPTAG hosted a workshop titled "MicroSoft - Excel Tips: Graphing and Charts," presented by Dr. Steve Aprahamian, Senior Scientist, Bayer MaterialScience LLC. Dr. Aprahamian is an expert with MicroSoft's Excel program and shared tips on effective graphing and chart making. The event was attended by 30 members.

On December 9, WPTAG hosted a workshop titled "MicroSoft - Excel Tips: Conditional and Date/Time Formatting," presented by Dr. Steve Aprahamian. The event was attended by 44 members.

- D. Briefly describe any TAG activities that included participation by, cooperation with or assistance to secondary schools and colleges during 2008.

WPTAG presented "Student of the Year" awards to the Bidwell Training Center's Chemical Laboratory Technician program. The student of the year award is given twice a year, once to each of two graduating classes. The award reflects not only academic excellence and on the job performance during externships, but high social respect with the student's peers and Bidwell staff. The April award went to Kevin C. Moon, while the October award went to Joseph Preston.

- E. Briefly describe any "public outreach" programs undertaken by your TAG or involve TAG members during 2008.

WPTAG members participated in the National Engineers Week event at the Carnegie Science Center on February 6. Several WPTAG members volunteered to staff the Bidwell Training Center's table, performing hands-on experiments/activities for event attendees. The goal of the annual event is to "communicate to our youth that math, science and engineering can be enjoyable and challenging." This is a large event in the community. More than 630 volunteers, representing 60 different organizations, shared their experience and enthusiasm with approximately 5,000 visitors.

- F. Describe how your TAG participated in **TECH** during 2008 (i.e.: working on a National Committee, attending the TAG Open Forum at an ACS National Meeting, presenting papers and/or posters at an ACS National Meeting, etc.).

1 member served as Chair of national ACS's Committee on Technician Affairs, and was also a voting member of the ACS Division of Chemical Technicians Executive Committee (served as TECH's Membership Chair), and presented a poster at both national meetings.

- G. Briefly describe any activities involving your TAG and your Local and/or Regional ACS Section in 2008. What is the name of your Local and/or Regional Section?

For the tenth consecutive year, on behalf of the Pittsburgh Local Section ACS, WPTAG members organized and participated in the National Chemistry Week event at the Carnegie Science Center on Friday and Saturday, 24 – 25. A total of 283 volunteers, from 30 groups and organizations, conducted hands-on experiments, activities, and demonstrations that focused on the chemistry and science of sports. In addition to organizing the event, WPTAG sponsored its own table and provided volunteers for Bidwell's table, conducting a chromatography experiment for both groups. Total attendance for the two-day event was 4441.

- H. Does your TAG interact with other TAGs, if so, which ones?

WPTAG's Acting Chair is a member of each active TAG.

SECTION V : COMMUNICATIONS

A. Please check which type of communications you use on a regular basis for communication to your members.

Printed Publication	<input type="checkbox"/>
Mimeographed Newsletter	<input type="checkbox"/>
Electronic Newsletter	<input checked="" type="checkbox"/> X (We use the local section newsletter for WPTAG announcements)
Website	<input type="checkbox"/>
Other (please describe)	E-mail

B. Did your TAG conduct a membership survey in 2008? What has your members identified as a need?

No

SECTION VI : FINANCIAL REPORT

A. Revenues:

TAG dues	\$	1050.00
Income from lectures and/or short courses	\$	
Donations and/or contributions	\$	587.67
Income from programming	\$	
Income from publication ads	\$	
Local Section grants	\$	600.00
Other income (itemize, please):	\$	
Interest	\$	2.64
	\$	

B. EXPENSES:

Administration expenses	\$	
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Committee expenses	\$	
Lectures and/or short courses	\$	
Meeting expenses	\$	
Publications	\$	
Awards and/or scholarships	\$	150.62
Program expenses	\$	1102.69
Other expenses (itemize, please):	\$	
	\$	
	\$	

WPTAG's checking account began the year at \$246.61 and ended at \$1,233.61. Total income for 2008 was \$2,240.31, while expenses totaled \$1,253.31.

SECTION VII : SUMMARY AND GOALS

A. Describe what you feel is the most significant accomplishment during 2008 for your TAG.

Continued support of the Bidwell Training Center's Chemical Technology program, and the outreach programs at the Carnegie Science Center has kept WPTAG involved with the community.

B. Describe any activity during 2008 in which you feel your TAG could have done better or could have used more help with.

Had committed to doing 3 Excel workshops, but due to timing & resources only held 2.

C. List your TAG's goals for the coming year. (This should be completed by the incoming, 2009 Chair of your TAG).

- Re-energize membership to get more members involved with day-to-day operation of the TAG.
- Consider rewriting bylaws to reflect actual working Executive Committee structure (i.e. no elected officer positions).
- Continue community outreach participation through such events as NCW
- Continue to offer the WPTAG "Outstanding Student Award" to the Bidwell Training Center's Applied Chemical Technology students.
- Provide at least 3 workshops on either soft skills or technical skills improvement
- Offer at least 2 networking opportunities to members via the annual picnic and holiday social luncheons.
- Continue to help members who are seeking employment via our Career Services program (advertise local job opportunities, conduct workshop on improving interviewing skills, etc.)

Please return to: TAG Liaison, via email address by January 15, 2009
craigdunn@eastman.com

WPTAG 2008 Executive Committee:

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